

# Standard Operating Procedure for Inspecting Privately Owned SWMF Within York County of York

- 1) The BMP inspector will conduct inspections of the drainage basins within York County for the following instances:
  - a. Biannual inspections will be conducted to ensure routine maintenance is being completed. These inspections also serve to identify if there are future issues which must be addressed.
  - b. Upon complaint, the inspector will conduct an inspection within 2 business days to investigate complaint.
  - c. Following a large storm event, the inspector will observe the basins to ensure the basins are functioning properly.
- 2) The BMP inspector will update the maintenance database and send letters of either compliance or a request for compliance to owner of basin with a date of expected compliance.
- 3) The BMP inspector will conduct another inspection after the date of expected compliance, if compliance has not been met, the inspector will send another request.
- 4) The BMP inspector will attempt to contact the owner of the drainage basin three times for requested maintenance before the County will discuss options for action through maintenance agreement enforcement.